



Care First, Jails Last Taskforce

APPROVED Minutes

Thursday, June 23, 2022 | 1:00 PM – 2:30 PM

This meeting was conducted exclusively through videoconference and teleconference



Webinar via Zoom: [Care First, Jails Last Task Force \(June 23, 2022\)](#)

Call to Order

The meeting was called to order by Chair Karyn Tribble at **1:02** p.m.

Roll Call & Introductions

Members present: Abbott; Danao; Ford; Graves; Lee; Louis; Neff; Neideffer; Penn; Pingali; Sheehan-Rahman; Singh; Souza; Staratt; Syren; Toro; Chair Tribble

Absent: Cespedes; Dixon

Excused: Bloom; Bedrossian

Agreement to Hold Monthly Virtual Meetings

Approval granted to hold meetings via teleconference pursuant to AB361. This is to promote social distancing due to the state and local measures in response to the ongoing COVID-19 pandemic. This recommendation follows the 09/28/2021 County Board of Supervisors' adoption of the Health Care Services Agency Director's recommendation that the Board implement social distancing for its meetings.

A motion was made by Member Dasheill and seconded by Member Toro acknowledging the state and local measure responses to the ongoing COVID-19 pandemic and also to continue holding meetings via teleconference in accordance with the Brown Act.

Ayes: Abbott; Danao; Dasheill; Ford; Graves; Lee; Louis; Neideffer; Penn; Sheehan-Rahman; Singh; Souza; Staratt; Toro; Chair Tribble

Noes: None

Abstain: None

Public Comment Open & Closed



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Review and Approve Prior Meeting's Minutes

A motion to approve May 26, 2022 Taskforce meeting minutes was made by Member Louis and seconded by Member Dashiell with an amendment from Member Louis if necessary upon review of the recording.

Ayes: Abbott; Danao; Dasheill; Graves; Lee; Louis; Neideffer; Penn; Sheehan-Rahman; Singh; Souza; Staratt; Toro; Chair Tribble

Noes: None

Abstain: Ford

Note: A community board has been officially added to the CFJL website that will allow members of the public to view formal communications that have been submitted to the CFJL taskforce members. If any members of the public would like to contact the task force or a specific board member there is a 'contact us' portion of the webpage that will provide the CFJL email address.

Discussion Items

Brown Act Review & Follow-up Questions

According to the Brown act there may not be any on-topic verbal or written conversations between members outside of the scheduled public meetings. In regards to subcommittees, ad-hoc meetings are allowed. If there are any members of the public included, the meeting must be Brown acted.

Chair Tribble clarified that Task Force members who are not publicly appointed can communicate as long as there is not a quorum. As for the work of the formal subcommittees, these meetings are Brown acted and cannot be quorum as well. The Ad-hoc committees do not have the same requirements and communications can be discussed openly.

RDA will follow up regarding ad hoc committee requirements (i.e. minute taking, meeting recording, restrictions, etc.)

Facilitation Strategy Summary & Discussion

Some of the key roles of RDA and the Task Force have been detailed below:

RDA

- Facilitate conversations
- Provide structure and direction for Taskforce activities
- Guide planning process through completion

Task Force

- Maintain consistent and active engagement
- Share institutional and experimental knowledge
- Collaboratively design the Care First System



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The role of the chair is to maintain the Brown acted meeting and ensure that the meeting follows processes. The chair will bring forth what the Task force discusses to the Board of Supervisors.

Member Toro suggests that the Board discuss some potential agenda items prior to the next meeting. Member Dashiell suggests a task force member be appointed to the funnel items to RDA to set the agenda.

Taskforce is currently in Phase one of the CFJL plan.

Since the deadline for this taskforce is April 2024, there may be some flexibility in the plan overview or space for overlap but the main goal is to make sure all phases are completed prior to the deadline.

The subcommittee structure for Phase 1 includes three main topics: (1) Data; (2) Finance and (3) Education. Their main objectives are as follows:

Data: To identify meaningful data and coordinate data reporting

Finance: To establish budgetary models and guidelines

Education: To establish a baseline of shared knowledge

Board members expressed their interest in the chat regarding which subcommittees they are interested in. If there are any suggestions or questions that may be lingering RDA encourages any additional feedback.

Next month, a representative from Los Angeles County will present to the board.

Initial Subcommittee Poll Results:

CFJL Member	Subcommittee
Tiffany Danao	Education or Data
Jason Toro	Education
Greg Syren	Finance
Michelle Starratt	Finance
Doria Neff	Education or Data
Peggy Rahman	Education
Corrine Lee	Data and Finance
LD Louis	Data and Finance
Kimberly Graves	Data
Marten Neideffer	Finance and Data
Margot Dashiell	Education



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Public Comment

Public Comment was given.

Recap, Close & Next Steps:

1. Members will be contacted by RDA for subcommittee convenings
2. Complete subcommittee survey

Meeting adjourned at 2:36 PM

Next meeting July 28, 2022 at 1:00 pm

Agenda, Minutes and Meeting Recordings are available online

Visit us at: www.AlamedaCountyCFJLTaskForce.org

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